

# Kaltura Video Tool Version 5 for Sakai User Guide

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This guide is intended for users of the Kaltura Video Tool for Sakai.

The following documentation is available for information about Kaltura's Video Tool for Sakai:

- [Kaltura Video Tool for Sakai Setup Guide \(KAF\)](https://knowledge.kaltura.com/help/kaltura-video-tool-for-sakai-setup-guide-kaf) (<https://knowledge.kaltura.com/help/kaltura-video-tool-for-sakai-setup-guide-kaf>)
- [Kaltura Video Tool for Sakai Installation and Upgrade Guide Version 5.0](https://knowledge.kaltura.com/help/kaltura-video-tool-for-sakai-installation-and-upgrade-guide-version-50) (<https://knowledge.kaltura.com/help/kaltura-video-tool-for-sakai-installation-and-upgrade-guide-version-50>)
- [Kaltura Video Quiz Sakai Gradebook User Guide](https://knowledge.kaltura.com/help/kaltura-video-quiz-sakai-gradebook-user-guide) (<https://knowledge.kaltura.com/help/kaltura-video-quiz-sakai-gradebook-user-guide>)
- [Kaltura Video Quiz Sakai Gradebook Integration Deployment Guide](https://knowledge.kaltura.com/help/kaltura-video-quiz-sakai-gradebook-integration-deployment-guide) (<https://knowledge.kaltura.com/help/kaltura-video-quiz-sakai-gradebook-integration-deployment-guide>)
- [Kaltura Video Tool for Sakai - Release Notes](https://knowledge.kaltura.com/help/release-notes-ac44f3a) (<https://knowledge.kaltura.com/help/release-notes-ac44f3a>)

## Section 1 Overview of Kaltura's Video Tool for Sakai (<https://knowledge.kaltura.com/help/overview-of-kalturas-video-tool-for-sakai>)

- [About the Kaltura Tools](https://knowledge.kaltura.com/help/about-the-kaltura-kaf-tools) (<https://knowledge.kaltura.com/help/about-the-kaltura-kaf-tools>)

## Section 2 Interacting with Media

- [My Media - Upload/Add Media](https://knowledge.kaltura.com/help/my-media---uploadadd-media) (<https://knowledge.kaltura.com/help/my-media---uploadadd-media>)
  - [Upload Media From Your Desktop](https://knowledge.kaltura.com/help/uploadadd-media-from-your-desktop) (<https://knowledge.kaltura.com/help/uploadadd-media-from-your-desktop>)
  - [Express Capture](https://knowledge.kaltura.com/help/kaltura-express-capture) (<https://knowledge.kaltura.com/help/kaltura-express-capture>)
    - [Create Media Using Your Webcam Recorder and/or Microphone](https://knowledge.kaltura.com/help/kaltura-express-capture#create) (<https://knowledge.kaltura.com/help/kaltura-express-capture#create>)
    - [Keyboard Shortcuts](https://knowledge.kaltura.com/help/kaltura-express-capture#keyboard_shortcut) ([https://knowledge.kaltura.com/help/kaltura-express-capture#keyboard\\_shortcut](https://knowledge.kaltura.com/help/kaltura-express-capture#keyboard_shortcut))
- [YouTube Entries](https://knowledge.kaltura.com/help/add-media-from-youtube) (<https://knowledge.kaltura.com/help/add-media-from-youtube>)
  - [Add Media From YouTube](https://knowledge.kaltura.com/help/add-media-from-youtube#add) (<https://knowledge.kaltura.com/help/add-media-from-youtube#add>)
  - [Replace a YouTube Link](https://knowledge.kaltura.com/help/add-media-from-youtube#replace) (<https://knowledge.kaltura.com/help/add-media-from-youtube#replace>)
  - [Analytics for YouTube Entries](https://knowledge.kaltura.com/help/add-media-from-youtube#analytics) (<https://knowledge.kaltura.com/help/add-media-from-youtube#analytics>)
- [Kaltura Capture](https://knowledge.kaltura.com/help/kaltura-capture-overview) (<https://knowledge.kaltura.com/help/kaltura-capture-overview>)
  - [Kaltura Capture Workflow](https://knowledge.kaltura.com/help/kaltura-capture-overview#workflow) (<https://knowledge.kaltura.com/help/kaltura-capture-overview#workflow>)
  - [Documentation Guides](https://knowledge.kaltura.com/help/kaltura-capture-overview#documentationguides) (<https://knowledge.kaltura.com/help/kaltura-capture-overview#documentationguides>)
- [Video Quiz](https://knowledge.kaltura.com/help/kaltura-video-quiz) (<https://knowledge.kaltura.com/help/kaltura-video-quiz>)
  - [Searching for Media with Quizzes](https://knowledge.kaltura.com/help/searching-for-media-with-quizzes) (<https://knowledge.kaltura.com/help/searching-for-media-with-quizzes>)
  - [Creating and Editing Video Quizzes](https://knowledge.kaltura.com/help/kaltura-video-editing-tools-quiz-tab) (<https://knowledge.kaltura.com/help/kaltura-video-editing-tools-quiz-tab>)
  - [How to Take a Quiz](https://knowledge.kaltura.com/help/kaltura-video-quizzes---how-to-take-a-quiz) (<https://knowledge.kaltura.com/help/kaltura-video-quizzes---how-to-take-a-quiz>)
  - [Quiz Reporting and Analytics](https://knowledge.kaltura.com/help/quiz-reporting-and-analytics) (<https://knowledge.kaltura.com/help/quiz-reporting-and-analytics>)
  - [Kaltura Video Quiz and the Sakai Gradebook](https://knowledge.kaltura.com/help/kaltura-video-quiz-sakai-) (<https://knowledge.kaltura.com/help/kaltura-video-quiz-sakai->)

[gradebook-user-guide](#))

- [View Media](https://knowledge.kaltura.com/help/view-media-in-mediaspace) (<https://knowledge.kaltura.com/help/view-media-in-mediaspace>)
- [Refresh My Media](https://knowledge.kaltura.com/help/refresh-media) (<https://knowledge.kaltura.com/help/refresh-media>)
- Media Comments
  - [Comment On a Media Item](https://knowledge.kaltura.com/help/media-comments#comment) (<https://knowledge.kaltura.com/help/media-comments#comment>)
  - [Display Comments](https://knowledge.kaltura.com/help/media-comments#display) (<https://knowledge.kaltura.com/help/media-comments#display>)
  - [Reply To a Comment](https://knowledge.kaltura.com/help/media-comments#reply) (<https://knowledge.kaltura.com/help/media-comments#reply>)
  - [Delete a Comment](https://knowledge.kaltura.com/help/media-comments#delete) (<https://knowledge.kaltura.com/help/media-comments#delete>)

### Section 3 KAF Search Functionality (<https://knowledge.kaltura.com/help/kaf-search-functionality>)

- [How to Read the Media Search Results](https://knowledge.kaltura.com/help/how-to-read-the-media-search-results) (<https://knowledge.kaltura.com/help/how-to-read-the-media-search-results>)
- [Show More](https://knowledge.kaltura.com/help/how-to-read-the-media-search-results#showmore) (<https://knowledge.kaltura.com/help/how-to-read-the-media-search-results#showmore>)
- [Search Filters](https://knowledge.kaltura.com/help/how-to-read-the-media-search-results#searchfilters) (<https://knowledge.kaltura.com/help/how-to-read-the-media-search-results#searchfilters>)
- [Keywords and Filters Logic](https://knowledge.kaltura.com/help/how-to-read-the-media-search-results#keywords) (<https://knowledge.kaltura.com/help/how-to-read-the-media-search-results#keywords>)

### Section 4 Managing Your Media

- [Access the Edit Media Page](https://knowledge.kaltura.com/help/managing-media-editing-entries#access) (<https://knowledge.kaltura.com/help/managing-media-editing-entries#access>)
- [Edit Media Metadata](https://knowledge.kaltura.com/help/edit-media-metadata) (<https://knowledge.kaltura.com/help/edit-media-metadata>)
- [Schedule Media](https://knowledge.kaltura.com/help/schedule-media) (<https://knowledge.kaltura.com/help/schedule-media>)
- [Enable Clipping, Disable Comments, and Close Discussion](https://knowledge.kaltura.com/help/enable-clipping-disable-comments-and-close-discussion) (<https://knowledge.kaltura.com/help/enable-clipping-disable-comments-and-close-discussion>)
- [Change Media Owner and Add Collaborator](https://knowledge.kaltura.com/help/change-media-owner-and-add-collaborator) (<https://knowledge.kaltura.com/help/change-media-owner-and-add-collaborator>)
- [Set and Modify Thumbnails](https://knowledge.kaltura.com/help/set-and-modify-thumbnails) (<https://knowledge.kaltura.com/help/set-and-modify-thumbnails>)
- [Download Media](https://knowledge.kaltura.com/help/workflows-bd8d19d-download-media) (<https://knowledge.kaltura.com/help/workflows-bd8d19d-download-media>)
- [Upload and Manage Captions](https://knowledge.kaltura.com/help/upload-and-manage-captions) (<https://knowledge.kaltura.com/help/upload-and-manage-captions>)
- [Add Attachments](https://knowledge.kaltura.com/help/adding-attachments-to-media-in-kaltura-mediaspace-and-kaf-applications) (<https://knowledge.kaltura.com/help/adding-attachments-to-media-in-kaltura-mediaspace-and-kaf-applications>)
- [Manage Chapters and Slides Via the Timeline Tab](https://knowledge.kaltura.com/help/manage-chapters-and-slides) (<https://knowledge.kaltura.com/help/manage-chapters-and-slides>)
- [Replace Media](https://knowledge.kaltura.com/help/replace-media) (<https://knowledge.kaltura.com/help/replace-media>)
- [Customize the Entry Display](https://knowledge.kaltura.com/help/customize-entry-display) (<https://knowledge.kaltura.com/help/customize-entry-display>)
- [Delete the Entry](https://knowledge.kaltura.com/help/delete-entry) (<https://knowledge.kaltura.com/help/delete-entry>)
- [Launch the Editor](https://knowledge.kaltura.com/help/kaltura-video-editing-tools---user-guide) (<https://knowledge.kaltura.com/help/kaltura-video-editing-tools---user-guide>)

### Section 5 Entry Level Analytics (<https://knowledge.kaltura.com/help/entry-level-analytics-kms-kaf>)

- [Access Entry Level Analytics](https://knowledge.kaltura.com/help/entry-level-analytics#accessKMS) (<https://knowledge.kaltura.com/help/entry-level-analytics#accessKMS>)
- [Overview](https://knowledge.kaltura.com/help/entry-level-analytics#overview) (<https://knowledge.kaltura.com/help/entry-level-analytics#overview>)
- [Views on Playback](https://knowledge.kaltura.com/help/entry-level-analytics#views_timeline) ([https://knowledge.kaltura.com/help/entry-level-analytics#views\\_timeline](https://knowledge.kaltura.com/help/entry-level-analytics#views_timeline))
- [User Engagement](https://knowledge.kaltura.com/help/entry-level-analytics#user_engagement) ([https://knowledge.kaltura.com/help/entry-level-analytics#user\\_engagement](https://knowledge.kaltura.com/help/entry-level-analytics#user_engagement))
- [User Engagement Heatmap](https://knowledge.kaltura.com/help/entry-level-analytics#user_engagement_heatmap) ([https://knowledge.kaltura.com/help/entry-level-analytics#user\\_engagement\\_heatmap](https://knowledge.kaltura.com/help/entry-level-analytics#user_engagement_heatmap))
- [Metrics Over Time](https://knowledge.kaltura.com/help/entry-level-analytics#metrics_over_time) ([https://knowledge.kaltura.com/help/entry-level-analytics#metrics\\_over\\_time](https://knowledge.kaltura.com/help/entry-level-analytics#metrics_over_time))
- [Engagement Funnel](https://knowledge.kaltura.com/help/entry-level-analytics#engagement_funnel) ([https://knowledge.kaltura.com/help/entry-level-analytics#engagement\\_funnel](https://knowledge.kaltura.com/help/entry-level-analytics#engagement_funnel))
- [Top Countries](https://knowledge.kaltura.com/help/entry-level-analytics#top_countries) ([https://knowledge.kaltura.com/help/entry-level-analytics#top\\_countries](https://knowledge.kaltura.com/help/entry-level-analytics#top_countries))
- [Devices Overview](https://knowledge.kaltura.com/help/entry-level-analytics#devices_overview) ([https://knowledge.kaltura.com/help/entry-level-analytics#devices\\_overview](https://knowledge.kaltura.com/help/entry-level-analytics#devices_overview))
- [Top Domains](https://knowledge.kaltura.com/help/entry-level-analytics#top_domains) ([https://knowledge.kaltura.com/help/entry-level-analytics#top\\_domains](https://knowledge.kaltura.com/help/entry-level-analytics#top_domains))

Section 6 [Sharing Media](https://knowledge.kaltura.com/help/sharing-and-embedding-media) (<https://knowledge.kaltura.com/help/sharing-and-embedding-media>)

- [Share a Link to a Media Page](https://knowledge.kaltura.com/help/sharing-and-embedding-media#share) (<https://knowledge.kaltura.com/help/sharing-and-embedding-media#share>)
- [Embed a Media Item](https://knowledge.kaltura.com/help/sharing-and-embedding-media#embed) (<https://knowledge.kaltura.com/help/sharing-and-embedding-media#embed>)

Section 7 [Media Gallery](https://knowledge.kaltura.com/help/my-channels-media-gallery#mediagallery) (<https://knowledge.kaltura.com/help/my-channels-media-gallery#mediagallery>)

- [Add Media Window](https://knowledge.kaltura.com/help/kaltura-media-gallery-add-media-window) (<https://knowledge.kaltura.com/help/kaltura-media-gallery-add-media-window>)
- [Manage a Media Gallery](https://knowledge.kaltura.com/help/managing-a-media-gallery) (<https://knowledge.kaltura.com/help/managing-a-media-gallery>)
- [Creating and Adding Media to a Playlist](https://knowledge.kaltura.com/help/create-and-add-media-to-a-playlist#mediagallery) (<https://knowledge.kaltura.com/help/create-and-add-media-to-a-playlist#mediagallery>)
- [Playlist Details](https://knowledge.kaltura.com/help/playlist-details-page#mediagallery) (<https://knowledge.kaltura.com/help/playlist-details-page#mediagallery>)
- [Managing Playlists](https://knowledge.kaltura.com/help/manage-playlists) (<https://knowledge.kaltura.com/help/manage-playlists>)

Section 8 [Publishing Media](https://knowledge.kaltura.com/help/publishing-media) (<https://knowledge.kaltura.com/help/publishing-media>)

- [Publishing Media from the My Media Page](https://knowledge.kaltura.com/help/publishing-media#mymedia) (<https://knowledge.kaltura.com/help/publishing-media#mymedia>)
- [Publishing Media from the Media Gallery](https://knowledge.kaltura.com/help/publishing-media#mediagallery) (<https://knowledge.kaltura.com/help/publishing-media#mediagallery>)

Section 9 [Channel/Course Analytics](https://knowledge.kaltura.com/help/channel-analytics) (<https://knowledge.kaltura.com/help/channel-analytics>)

Section 10 [Embed Media through Rich-Text Editor](https://knowledge.kaltura.com/help/adding-kaltura-media-via-the-rich-text-editor-in-sakai) (<https://knowledge.kaltura.com/help/adding-kaltura-media-via-the-rich-text-editor-in-sakai>)