

# Creating and Managing Groups in Kaltura Application Using a CSV File

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This article pertaining the following actions within the Kaltura Groups using a CSV file:

- Creating groups
- Adding users to a group
- Viewing users within a group

## To create groups using a CSV file

You will first need to create groups in KMS, and when needed, assign user roles. This is a one time process that needs to happen before groups can be associated with channels. You can define any user role, since specific user roles override the group role. A role must be configured so that MediaSpace can recognize and show groups.

See [Group Support in Kaltura Applications and Kaltura Groups FAQ](#)

## To add users to groups using a CSV file

The bulk upload, end\_user\_csv should be uploaded into the KMC.

1. Modify and use end\_user\_with\_group csv to add groups. A user must be added to a group for every group that is created. You may use a single user or different users to add to all groups in separate lines. This will create all groups in the backend.
2. Modify and use end\_user\_with\_group\_role to update KMS roles for all groups. Note the column name for the role column needs to be updated to match your KMS instance. The format of the column title is "metadata::KMS\_USERSHEMA1\_[your\_MediaSpace\_instance\_id]::role", where the instance id is your MediaSpace instance id, found in the Application section of your MediaSpace back office.

## To view groups using the Kaltura Developer's Site and Kaltura APIs

The services to use:

To view groups: [User](#)→[list filter](#) by (type = group)

To view users within a group: [GroupUser](#)→[list filter](#) by user id or group id

### Ongoing

Modify and use end\_user\_with\_group csv.

Every addition to the group should be in a separate line.

To remove users from groups, add '-' to the group name in the column. ex: -group1