


My Media

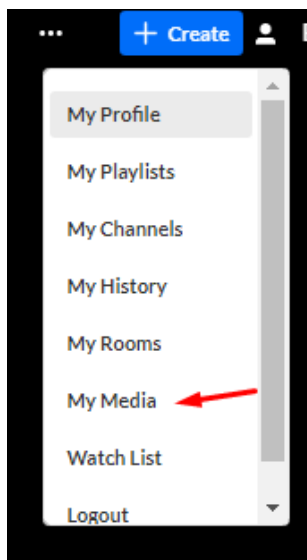
 This article is designated for all users.

My Media is your personalized storage space for all your uploaded and created content, and is accessible from galleries, channels, and courses. Your media items are private until you publish them in galleries, channels, or courses. Additionally, you can collaborate with others by adding them as collaborators directly from My Media.

 The following instructions have the [theming](#) module enabled.

Access My Media

Select **My Media** from the user drop-down menu.



The **My Media** page displays.


MediaSpace
Home
Learning Assets
Video Tips
Video Tools
Video Use Cases
All Channels
Styling Options
+ Create
EN

My Media

Search My Media

Filters >
Search In: All Fields
Sort By: Creation Date - Descending
ACTIONS

☐

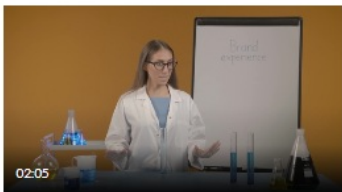


Marketing Tips - Quiz

Private

Owner • on March 15, 2023
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☐



Brand Experience

Published

Owner • on March 06, 2023
0
43
0

⚠ If you can't access My Media content / actions, ask your administrator to give you the required permission.

If you've uploaded media, or if you've been added as a collaborator, media is shown on this page. If you haven't uploaded any media, see [Add Media](#) for instructions.

Set the My Media display

Depending on your administrator's configuration, the content in **My Media** is initially displayed in one of three ways:

Collapsed View

My Media



Search My Media



Filters ▾

Search In: All Fields ▾

Sort By: Creation Date - Descending ▾



ACTIONS ▾

Collapsed view



☐ [Marketing Tips - Quiz](#)



☐ [Brand Experience](#)



☐ [Engaging your attendees](#)



☐ [Multi-Language Video](#)



Detailed View

My Media

Search in My Media

Filters ▾

Search In: All Fields ▾

Sort By: Creation Date - Descending ▾



ACTIONS ▾

☐ Select All

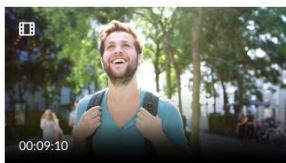


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Private

Owner • Updated 2 days ago 120 1,052 5



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Published

Co-Publisher • Updated 10 Days ago 32 120 3



Table View

My Media

Search in My Media

Filters ▾

Search In: All Fields ▾

Sort By: Creation Date - Descending ▾



ACTIONS ▾

<input type="checkbox"/> TITLE ▾	ID	TYPE	SCHEDULING	TAGS	PUBLISHED IN	UPDATED AT ▾	ACTIONS
<input type="checkbox"/> Introduction - Leadership Succes...	0_ratf88br		Active	Videos +3	Kaltura Tutorial... +7	20.10.2019	
<input type="checkbox"/> Identifying High Potentials	1_begokpjf		Upcoming	Admin +3	KMS Admin +4	13.09.2019	

 The blue boxes indicate there's additional content. Click on them to expand the information.

Learn more about how to:

- [View media.](#)
- [Edit metadata or delete the media.](#)
- [Select a thumbnail.](#)
- [Publish Media in MediaSpace.](#)
- [Add media to a playlist.](#)
- [Manage Playlists.](#)
- [Share and embed Media.](#)
- [Upload media](#)

[template("cat-subscribe")]
