



Delete a playlist

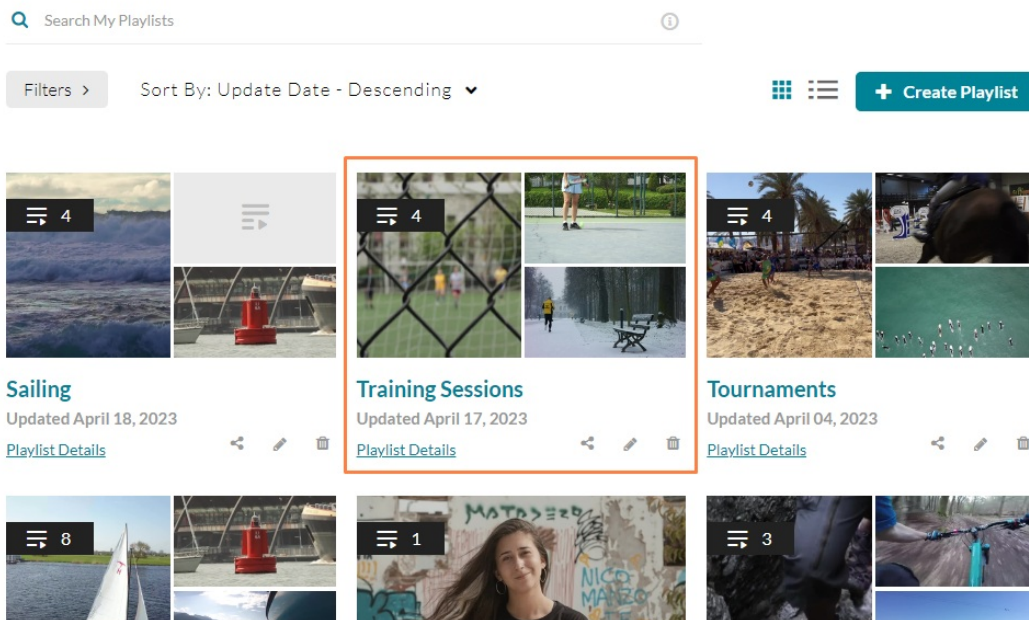
 This article is designated for all users.

You may want to update your site and remove old media playlists so your content stays fresh and relevant. It's very quick and easy to delete a playlist! Here's how:

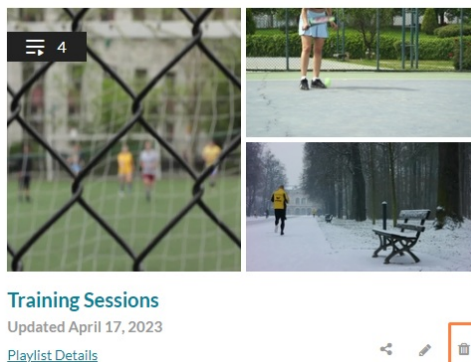
 If you cannot delete a playlist, ask your MediaSpace administrator to give you the required permission.

1. From the user menu , choose **My Playlists**.
2. On the **My Playlists** page, locate the playlist you want to delete.

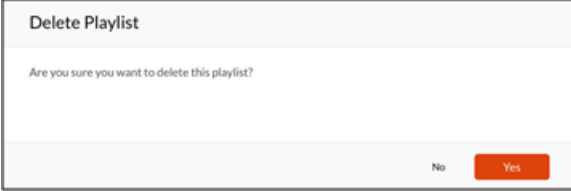
My Playlists



3. Click the trashcan icon.



A confirmation message displays.



The image shows a confirmation dialog box titled "Delete Playlist". Inside the dialog, the text "Are you sure you want to delete this playlist?" is displayed. At the bottom right of the dialog, there are two buttons: "No" and "Yes". The "Yes" button is highlighted in orange, while the "No" button is a standard gray.

4. Click **Yes** to confirm or No to cancel.

[template("cat-subscribe")]
